**BOOT CAMP REFLECTION GUIDE AND ACTION PLAN**

During the two Boot Camp breakout discussion sessions, participants will tap into the knowledge and perspectives of others and learn more about the 1% Cap requirements. The action plan template may be used as a state plan in groups with members from the same state. It may also be used by individuals to make decisions about what they wish to learn more about, implement, identify resources they need, and ask for technical assistance from NCEO and state subject matter experts.

**STATE TEAMS AND/OR INDIVIDUAL PARTICIPANT REFLECTION GUIDE**

**TOPIC 1:“Purpose and Background of the 1% Cap on Participation in the State Alternate Assessment Aligned with Alternate Academic Achievement Standards (AA-AAAS)”**

* What are my key takeaways from the presentation?
* What do I need to learn more about?
* Who do I need to talk to or collaborate with?
* What actions do I need to take?
* What resources do I need?
* What technical assistance would I like to receive?

**STATE TEAM ACTION PLAN TEMPLATE**

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| --- |
| **Goal for Topic 1: Develop state action steps for** **“Purpose and Background of the 1% Cap on Participation in the State Alternate Assessment Aligned with Alternate Academic Achievement Standards (AA-AAAS).”** |

***List action steps below, and indicate who needs to be involved and who is responsible for completion of each step.***

**Action Steps**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***No.*** | ***Action Step*** | ***Who Needs to be Involved? / Who is Responsible?*** | ***Projected Timeline*** | ***Importance/Urgency (high, medium, low)*** |
| **1** |  |  |  |  |
| ***2*** |  |  |  |  |
| ***3*** |  |  |  |  |
| ***4*** |  |  |  |  |
| ***5*** |  |  |  |  |

**STATE TEAMS AND/OR INDIVIDUAL PARTICIPANT REFLECTION GUIDE**

**TOPIC 2:“Regulatory Requirements”**

* What are my key takeaways from the presentation?
* What do I need to learn more about?
* Who do I need to talk to or collaborate with?
* What actions do I need to take?
* What resources do I need?
* What technical assistance would I like to receive?

**STATE TEAM ACTION PLAN TEMPLATE**

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| --- |
| **Goal for Topic 2: Develop state action steps for** **“Regulatory Requirements.”** |

***List action steps below, and indicate who needs to be involved and who is responsible for completion of each step.***

**Action Steps**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***No.*** | ***Action Step*** | ***Who Needs to be Involved? / Who is Responsible?*** | ***Projected Timeline*** | ***Importance/Urgency (high, medium, low)*** |
| **1** |  |  |  |  |
| ***2*** |  |  |  |  |
| ***3*** |  |  |  |  |
| ***4*** |  |  |  |  |
| ***5*** |  |  |  |  |

**STATE TEAMS AND/OR INDIVIDUAL PARTICIPANT REFLECTION GUIDE**

**TOPIC 3:“Definition of a Student with a Most Significant Cognitive Disability” and “State Participation Guidelines”**

* What are my key takeaways from the presentation?
* What do I need to learn more about?
* Who do I need to talk to or collaborate with?
* What actions do I need to take?
* What resources do I need?
* What technical assistance would I like to receive?

**STATE TEAM ACTION PLAN TEMPLATE**

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| **Goal for Topic 3: Develop state action steps for** **“Definition of a Student with a Most Significant Cognitive Disability” and “State Participation Guidelines.”** |

***List action steps below, and indicate who needs to be involved and who is responsible for completion of each step.***

**Action Steps**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***No.*** | ***Action Step*** | ***Who Needs to be Involved? / Who is Responsible?*** | ***Projected Timeline*** | ***Importance/Urgency (high, medium, low)*** |
| **1** |  |  |  |  |
| ***2*** |  |  |  |  |
| ***3*** |  |  |  |  |
| ***4*** |  |  |  |  |
| ***5*** |  |  |  |  |

**STATE TEAMS AND/OR INDIVIDUAL PARTICIPANT REFLECTION GUIDE**

**TOPIC 4:“LEA Justifications”**

* What are my key takeaways from the presentation?
* What do I need to learn more about?
* Who do I need to talk to or collaborate with?
* What actions do I need to take?
* What resources do I need?
* What technical assistance would I like to receive?

**STATE TEAM ACTION PLAN TEMPLATE**

|  |
| --- |
| **Goal for Topic 4: Develop state action steps for** **“LEA Justifications.”** |

***List action steps below, and indicate who needs to be involved and who is responsible for completion of each step.***

**Action Steps**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***No.*** | ***Action Step*** | ***Who Needs to be Involved? / Who is Responsible?*** | ***Projected Timeline*** | ***Importance/Urgency (high, medium, low)*** |
| **1** |  |  |  |  |
| ***2*** |  |  |  |  |
| ***3*** |  |  |  |  |
| ***4*** |  |  |  |  |
| ***5*** |  |  |  |  |

**STATE TEAMS AND/OR INDIVIDUAL PARTICIPANT REFLECTION GUIDE**

**TOPIC 5:“Waiver and Waiver Extension Requirement**

* What are my key takeaways from the presentation?
* What do I need to learn more about?
* Who do I need to talk to or collaborate with?
* What actions do I need to take?
* What resources do I need?
* What technical assistance would I like to receive?

**STATE TEAM ACTION PLAN TEMPLATE**

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| --- |
| **Goal for Topic 5: Develop state action steps for** **“Waiver and Waiver Extension Requirements.”** |

***List action steps below, and indicate who needs to be involved and who is responsible for completion of each step.***

**Action Steps**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***No.*** | ***Action Step*** | ***Who Needs to be Involved? / Who is Responsible?*** | ***Projected Timeline*** | ***Importance/Urgency (high, medium, low)*** |
| **1** |  |  |  |  |
| ***2*** |  |  |  |  |
| ***3*** |  |  |  |  |
| ***4*** |  |  |  |  |
| ***5*** |  |  |  |  |